

SAINT CLAIR AREA SCHOOL DISTRICT
227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

MISSION STATEMENT
AGENDA

December 6, 2023

A regular meeting of the Saint Clair Area School District Board of School Directors will be held at 6:00 PM on December 6, 2023 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	_____
Scott Clews	_____
Jennifer Fegley	_____
Michael Holobetz	_____
William Kimber	_____
Thomas Kaledas	_____
Bernard Kuperavage	_____
Erin Murhon	_____
Dr. Erin Portland	_____

4. The Secretary announced that a quorum was present and business could proceed. Others present were _____ citizens; Superintendent, Thomas McLaughlin, Principal, Jennifer Buletza; Business Manager, Terry Schane; Solicitor, Thomas J. Champion; and ___ members of the press.

ELECTION-PRESIDENT

Temporary Chairman _____ announced that nominations for the office of President and Vice President for the Saint Clair Area School District for a one (1) year period would be in order.

_____ nominated _____ for President.

_____ nominated _____ for President.

Moved by _____ and _____ that the nominations be closed.

ROLL CALL:

Temporary Chairman _____ announced that _____ was elected President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 6, 2023.

President _____ then assumed the chair and Temporary Chairman, _____ vacated the seat.

ELECTION - VICE PRESIDENT

President _____ announced that nominations for the office of Vice President for the Saint Clair Area School District Board of Directors for a period of one (1) year would be in order.

_____ nominated _____ for Vice President.

_____ nominated _____ for Vice President.

Moved by _____ and _____ that the nominations be closed.

ROLL CALL:

President _____ announced that _____ was elected Vice President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 6, 2023.

ELECTION - TREASURER

Election of a Treasurer for a term effective December 6, 2023- June 30, 2024

_____ nominated _____

_____ nominated _____

Moved by _____ and _____ to close nominations for Treasurer.

ROLL CALL:

President _____ announced that _____ was elected Treasurer of the Saint Clair Area School District Board of Directors for a term commencing December 6, 2023.

ELECTION - SECRETARY

Election of a Secretary for a term effective December 6, 2023 through June 30, 2024 at the rate of \$0 per hour for services performed

_____ nominated _____

_____ nominated _____

Moved by _____ and _____ to close nominations for Secretary.

ROLL CALL:

President _____ announced that _____ was elected Secretary of the Saint Clair Area School District Board of Directors for a term commencing December 6, 2023.

ELECTION JOINT SCHOOL COMMITTEE MEMBER

Election of a committee member to represent the Saint Clair Area School Board on the Joint School Committee for the High School Program for a term effective December 6, 2023 through November 30, 2024.

_____ nominated _____

_____ nominated _____

Moved by _____ and _____ to close nominations for committee member.

ROLL CALL:

ELECTION OF ALTERNATE COMMITTEE MEMBER

Election of an alternate committee member to represent the Saint Clair Area School District on the Joint School Committee for the High School Program for a term effective December 6, 2023 through November 30, 2024.

_____ nominated _____

_____ nominated _____

Moved by _____ and _____ to close nominations for alternate committee member.

ROLL CALL:

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by _____ and _____ to approve the following motions:

(Presented prior to Meeting)

Approval of Minutes of November 1, 2023

Approval of Invoices presented for payment

Approval of the Treasurer’s Report for the period ending October 31, 2023

Approval of the Tax Report for the period ending October 31, 2023

Approval of the Cafeteria Fund Report for the month of October

ROLL CALL:

6. Moved by _____ and _____ to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index.

SAINT CLAIR AREA SCHOOL DISTRICT

Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index

2024-2025 School Year

The purpose of this resolution is to allow the school district to follow normal budget procedures, and dispense with the more complicated, expensive, and accelerated Act 1 budget requirements. This option is available only to school districts that are certain the next year budget can be funded without increasing the real estate tax rate by more than the index (and therefore without seeking approval for any index limit exceptions). This resolution may be adopted after the preliminary budget is available, or the board has sufficient information to be certain the budget can be funded by a tax increase within the index. For fiscal year 2024-2025, the resolution must be adopted no later than January 4, 2024.

Background. Act 1 § 311(a), 53 P.S. § 6926.311(a), requires an accelerated budget adoption timeline and procedure unless a school district, no later than 110 days before the primary election, adopts a resolution containing the certifications incorporated in this resolution. The deadline this year is January 4, 2024. After adoption of a resolution containing such certifications, § 311(d) authorizes a school district to comply with pre-Act 1 budget adoption rules as set forth in School

Code § 687, 24 P.S. § 6-687. The School Board has reviewed the school district preliminary budget or has other information sufficient to make a determination that the budget for the next fiscal year can be funded based on maintaining current tax rates or increasing taxes by an amount less than or equal to the Act 1 index. In lieu of the Act 1 budget adoption timeline and procedure, the School Board wishes to make the required certifications and comply with pre-Act 1 budget adoption rules.

RESOLVED, that the Board of School Directors of Saint Clair Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year 2024-2025 based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 7.8%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

ADOPTED by the School Board _____, 20____ by a vote of ____ayes____nays, abstentions and ____members absent

[Per Act 1 §§ 311(d)(2)(ii) and (iii), the school district must, within 5 days after adoption of this resolution submit to PDE: (1) on a PDE prescribed form, information on any proposed tax increase – Real Estate Tax Rate Report; and (2) a copy of this resolution.]

ATTEST:

President

Secretary

ROLL CALL:

7. Moved by _____ and _____ to recommend granting authorization to the administration to file the signatures of the Board President, Secretary and Treasurer with Secretary of the Commonwealth. (This is required under the provisions of the Pennsylvania *Uniform Facsimile Signature of Public Officials Act*).

ROLL CALL:

PERSONNEL (can be approved in one motion at the Board's discretion 8-12)

8. Moved by _____ and _____ to approve Attorney Thomas J. Campion, Jr. as the Solicitor for 2024 at a monthly retainer of \$250.00 to include attendance at regular monthly Board Meetings and an hourly rate of \$100.00 for additional services provided as per school code.
9. Moved by _____ and _____ to approve Adriana Romeu as a per diem cleaner at a rate of \$12.50/hr and a start date of 11/7/23.

10. Moved by _____ and _____ to approve leave without pay requests:
 Employee 3355- 11/9/23, 11/13/23, 11/30/23, and 12/1/23
 Employee 3382- 11/9/23, 11/10/23, 11/13/23, 11/14/23, 11/15/23, 11/16/23, 11/17/23, 11/21/23, 11/22/23,
 11/28/23, 11/29/23
 Employee 3042- 2/23/23
 Employee 3265- 11/29/23
 Employee 3414- 11/28/23 and 11/29/23

11. Moved by _____ and _____ to approve the resignation letter for Thomas Dempsey as Maintenance Supervisor letter dated 11/22/23.

12. Moved by _____ and _____ to approve Hannah Leskin as an Achieve teacher at the contract rate.

ROLL CALL:

13. Moved by _____ and _____ to approve the following Superintendent’s Motions as presented:

Approval of Work Session/Board Meeting and Finance Meeting Schedule and advertise in the local newspaper

Approval of 2024 Board Committees

Recognition of the Students of the Month

- K- Exodus Kieta
- 1- Londyn Platts
- 2- Preston Rhoads
- 3- McKaelyn Brannan
- 4- Acacia Lenosky
- 5- Kayleigh Koropchak
- 6- Aubree Bowers
- 7- Ava Stankavage
- 8- Janellie Barbecho

VOICE VOTE:

REMARKS

18. Moved by _____ and _____ that the meeting be adjourned at _____ P.M.

ROLL CALL:

IMPORTANT DATES:	December 22, 2023	Student Early Dismissal @ 12:00 PM
	December 25-	School Closed
	January 2, 2024	
	January 3, 2024	Finance Meeting/Work Session/Board Meeting